

## Governance and Audit Committee Action Record

Date of Committee	Agreed Action	Lead	Target Date	Progress	Date for action to be brought to Committee	Completed Date
22 April 2021	Disabled Facilities Grant – Progress Report and Position Statement	Head of Partnerships	July 2021	That Committee awaits data information, should this be available, on the average number of days taken to deliver a Disabled Facilities Grant for the year 2019/20 and 2020/21, if for the latter this was actually collated (due to the Covid-19 pandemic), as part of a wider update report.	November 2021	November 2021
18 June 2021	Audit Wales Governance and Audit Committee Reports	Chief Officer – Finance, Performance and Change / Head of Partnership Services	Autumn 2021	That a progress report on Digital Transformation be provided.	January 2022	
22 July 2021	Governance and Audit Committee Action Record	Audit Wales	September 2021	Local and National financial sustainability reports to be presented to Committee, or alternatively, for Members to receive further updates on the progress of these reports. National report is due to be published by the end of September and will be available for the next committee.	November 2021	November 2021
22 July 2021	Corporate Risk Register	Chief Officer – Finance, Performance and Change	September / November 2021	1. That in relation to the Risk Register Members be updated on any risks involving BCBC and partners (other than Cwm Taff Health Board previously discussed at the last meeting).  2. That Members be provided with an update on mitigation being taken with regards to risks 14 and 15 relating to schools due to these risks being classed as high.	September / November 2021	September / November 2021
22 July 2021	Updated Forward Work Programme	Chief Officer – Finance, Performance and Change	TBC	A further report be presented to committee in due course on work both proposed and undertaken to date with regards to the Local Government and Elections (Wales) Act 2021.	June 2022	
9 September 2021	Corporate Complaints	Chief Officer Legal, HR & Regulatory Services	November 2021	1. A Working Party to ensure all complaints are monitored and recorded accurately as the Committee considered there is an under recording of complaints. 2. The Chief Officer Legal and Regulatory Services, HR & Corporate Policy meet with Members to discuss the handling of complaints. 3. An information report on Corporate Complaints be presented to Council.	March 2022	

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				4. Information as to the shortfall of 10 cases be provided to the Committee.		
<b>9 September 2021</b>	<b>Updated Forward Work Programme 2021-22</b>	<b>Chief Officer Legal, HR &amp; Regulatory Services</b>	November 2021	The structure and membership of the Governance and Audit Committee be reported to the November meeting of the Committee	November 2021	November 2021
<b>11 November 2021</b>	<b>Audit Wales Governance and Audit Committee Reports</b>	<b>Audit Wales</b>	January 2022	An update from Audit Wales on any discussions they have had with Welsh Government on providing more financial certainty to local authorities to enable them to improve their forward planning, particularly after the Covid-19 Pandemic.	January 2022	
<b>11 November 2021</b>	<b>Disabled Facilities Grants</b>	<b>Chief Officer – Finance, Performance and Change</b>	June 2022	A further report be presented to the Committee on the progress of Disabled Facilities Grants to see how the service was being embedded	June 2022	